

Board of Tax Assessors Meeting

Minutes of the September 25, 2025 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Mark Young and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Sandy Forrester, Ricky Hitt, Lee Johnson, Berrie Holmes, Bill Welch, Blake McFarland, Becky Parker and Rhonda Peterson were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** MaryBeth Burnette called the meeting to order.
2. **Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
3. **Approval of Minutes:** Motion by Mark Young to approve the September 11, 2025 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
4. **Public Comments:** NONE
5. **Consent Agenda:** Motion by Mark Young to move Batch E-1, Batch E-1-1, Batch E-2, Batch P1, Batch P3, Batch 1, Batch 1A, Batch 1B, Batch EX-1, Batch 3A, Batch 3A-1, Batch 3B, Batch 3P, Batch 2H, Batch 5, Batch 5A, Batch 5B and Batch 5H, Batch 4 and Batch 4-P to the consent agenda and follow staff recommendations, seconded by Raymond Gunnin and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Changes

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Commercial Department, Blake McFarland, Senior Appraiser

Batch 1, Current Year Changes

Batch 1A, Changes

Batch 1B, Certify to BOE

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3A, Appeal Changes

Batch 3A-1, Additions

Batch 3B, Certify to BOE

Batch 3P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 2H, Hearing Officer
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5H, Hearing Officer

Mapping Department, Sandy Forrester, Senior Tax Mapper
Batch 4, Annexation/Zoning Changes
Batch 4-P, Prior-Year Annexation/Zoning Changes

6. Chief Appraiser Report

Steve reviewed the 2025 Budget Report.

Tax Bills have been mailed and there have been many unintended consequences of new exemption.

Steve, Trey, Ricky and Lee will be attending the WinGap conference next week.

The next BOA meeting will be Thursday, October 9, 2025 at 9:00 AM.

7. Attorney's Report / Executive Session: Darrell reviewed resolved and pending litigation cases.

8 Adjournment: Motion by Mary Beth to adjourn, seconded Mark Young and approved by all members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary