

Board of Tax Assessors Meeting

Minutes of the September 12, 2024 Meeting

Members Present: Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Ricky Hitt, Berrie Holmes, Lee Johnson, Kimberly Millsap, Rhonda Peterson and Jenny Thomas were present for the meeting.

Attorney: Whit Frost of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by MaryBeth Burnette to approve the August 22, 2024 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:** Motion by MaryBeth Burnette to move Batch E-1, Batch E-1-1, Batch P1, Batch P3, Batch 1A, Batch 1B, Batch 1H, Batch EX-1, Batch 3, Batch 3A, Batch 3B, Batch 5, Batch 5A, Batch 5B, Batch 5H, Batch 5CA, Batch 5CB, Batch 5CR and Batch 5P to the consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

Digest Changes:

Front Office, Becky Parker, Receiver of Records

Batch E-1, Dropped Exemptions

Batch E-1-1, Current Year Changes

Personal Property Department, Rhonda Peterson, Project Manager

Batch P1, Standard Agenda

Batch P3, Value Agreements

Commercial Department, Gregg Boutilier

Batch 1A, Appeal Changes 30-day Notices

Batch 1B, Certify to BOE

Batch 1H, Certify to Hearing Officer

Batch EX-1, Current Year Changes

Residential Department, Lee Johnson, Senior Appraiser

Batch 3, Current Year Changes

Batch 3A, Appeal Changes

Batch 3B, Certify to BOE

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5, Current Year Changes
Batch 5A, Appeal Changes
Batch 5B, Certify to BOE
Batch 5H, Certify to Hearing Officer
Batch 5CA, CUVA Approvals
Batch 5CB, CUVA Breaches
Batch 5CR, CUVA Releases
Batch 5P, Previous Year Changes

6. Chief Appraisers Report

Steve reviewed the Budget Report.

We received our DOA 2023 Audit results and passed with a 38.74.

The 2024 Digest has been submitted and approved. Bills should go out soon.

There are 353 appeals with 30-day notice or VA, 343 certified to BOE and 6 to Hearing Officer on this agenda.

Specialized Tax Recovery presented a ZOOM proposal to the BOA and the Board has agreed to pursue obtaining their services.

The next BOA meeting will be Thursday, September 26, 2024 at 9:00 AM.

7. Attorney's Report / Executive Session: No Updates

8. Adjournment: Motion by Raymond Gunnin to adjourn, seconded by Mark Young and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary