

## Board of Tax Assessors Meeting

Minutes of the May 20, 2024 Meeting

**Members Present:** Dennis Conway, MaryBeth Burnette, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

**Staff Present:** Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Ricky Hitt, Lee Johnson, Becky Parker, Rhonda Peterson and Jenny Thomas were present for the meeting.

**Attorney:** Lindsay Haney of Roach, Caudill & Frost LLP was present for the meeting.

- 1. Call to Order:** Dennis Conway called the meeting to order.
- 2. Approval of Agenda:** Motion by MaryBeth Burnette to approve the agenda, seconded by Mark Young and approved by all Members.
- 3. Approval of Minutes:** Motion by Raymond Gunnin to approve the May 9, 2024 meeting minutes, seconded by Mark Young and approved by all Members.
- 4. Public Comments:** None
- 5. Consent Agenda:** Motion by MaryBeth Burnette to move Batch E-1, Batch P6, Batch MH1, Batch 5A, Batch 5CA, Batch 5CB, Batch 5CC, Batch 5CR and Batch 5FLPA to the consent agenda and follow staff recommendations, seconded by Mark Young and approved by all Members.

### Digest Changes:

Commercial Department, Gregg Boutilier  
**Batch 1**, Current Year Changes

Rural Department, Ricky Hitt, Senior Appraiser  
**Batch MH1**, Pre-Bill Changes  
**Batch 5A**, Appeal Changes  
**Batch 5CA**, CUVA Approvals  
**Batch 5CC**, CUVA Continuation  
**Batch 5CD**, CUVA Denial

### 6. Chief Appraiser Report:

The 2<sup>nd</sup> floor will be getting new carpet installed next week and subsequently, cubicle workstations for the appraisers.

Assessment Notices were mailed last week and are starting to arrive in tax payer mailboxes.

The 2024 CAVEAT conference in Athens, GA begins tomorrow morning.

Re-appointments for Tommy Mann and Mark Young are on the May 21, 2024 BOC Agenda.

The next BOA meeting will be Monday, June 13, 2024 at 9:00 AM.

**12. Attorney's Report / Executive Session: None**

**13. Adjournment:** Motion by MaryBeth Burnette to adjourn, seconded by Mark Young and approved by all Members.

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Dennis Conway, Chairman

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Jenny Thomas, Secretary