

Board of Tax Assessors Meeting

Minutes of the July 8, 2021 Meeting

Members Present: MaryBeth Burnette, Daniel Clifford, Raymond Gunnin and Tommy Mann were present for the meeting.

Staff Present: Steve Swindell, Trey Stephens, Gregg Boutilier, Sandy Forrester, Berrie Holmes, Jennifer Hoskins, Terri Jackson, Becky Parker and Jenny Thomas were all present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

Call to Order: MaryBeth Burnette called the meeting to order at 9:00am.

Adoption of Agenda: Motion by Daniel Clifford to adopt the meeting agenda, seconded by Raymond Gunnin.

Approval of Minutes: Motion by Daniel Clifford to approve the June 24, 2021 minutes, seconded by Raymond Gunnin and approved by all Members.

Public Comments: None.

New Business: Motion Daniel Clifford to move Batch E-1, Batch E-1-1, Batch E-2, Batch E-3, Batch P1, Batch P3, Batch 1, Batch 1A, Batch 3, Batch 3A, Batch 3A-1, Batch 3B, Batch 3B-1, Batch MH1, Batch 2A, Batch 5, Batch 5A, Batch 5B, Batch 5CA and Batch 5CR to consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by all Members.

**IV. New Business: Consent Agenda:
Digest Changes:**

Front Office, Becky Parker, Receiver of Records

Batch E-1, Current Year Dropped Exemptions

Batch E-1-1, Current Year Changes

Batch E-2, Reinstate Exemptions

Batch E-3, Homestead Denial Appeals Certify to BOE

Personal Property Department, Jennifer Hoskins, Project Manager

Batch P1, Standard Agenda

Batch P3, BOA Appeals Agenda

Commercial/Industrial Department, Gregg Boutilier, Senior Appraiser

Batch 1, Digest Changes

Batch 1A, Appeal Changes

Residential Department, Ricky Hitt, Senior Appraiser

Batch 3, Digest Changes

Batch 3A, Appeal Changes

Batch 3A-1, Additional Changes

Batch 3B, Certify to BOE

Batch 3B-1, Certify to BOE – Addendum

Mobile Home Digest Changes, Terri Jackson, Lead Appraiser
Batch MH1, Mobile Home Digest Changes
Batch 2A, Corrections

Rural Department, Trey Stephens, Senior Appraiser
Batch 5, Current Year Changes
Batch 5A, Rural Appeal Changes
Batch 5B, Rural Certify to BOE
Batch 5CA, CUVA Approvals
Batch 5CR, CUVA Releases

- I. Approval of 2021 Personal Property Digest:** Motion by Daniel Clifford to approve, seconded by Tommy Mann and approved by all Members.
- II. Approval of 2021 Real Property Digest:** Motion by Daniel Clifford to approve, seconded by Tommy Mann and approved by all Members.
- III. Approval of 2021 Exempt Property List:** Motion by Daniel Clifford to approve, seconded by Raymond Gunnin and approved by all Members.
- IV. Approval of 2021 Returned Notice List:** Motion by Daniel Clifford to approve, seconded by Tommy Mann and approved by all Members.
- V. Motion by Raymond Gunnin to reschedule the July 22, 2021 meeting to Thursday, July 29 2021 at 9:00am,** seconded by Tommy Mann and approved by all Members.

VI. Chief Appraiser Report:

Steve reviewed the 2021 Budget report.

Steve attended the Dr. Bob Durham's IHOP breakfast last Friday.

Steve attended Geoff Morton's 1st Leadership Meeting as the new County Manager last Wednesday.

Janet Hall's Retirement party was last Friday and several County leaders attended.

Steve and Trey met with the newly designated Tax Campus IT representative last Friday.

The GAAO Summer Conference will be July 18 – July 22nd.

Steve notified the GAAO Board that he will not be continuing in his current role as Metro District Representative for the 2022 term.

July 8, 2021 Minutes

We received 1615 appeals, 523 were filed online.

We have 209 appeals on 30 Day Notice and 80 appeals going to the BOE on this agenda.

The next meeting will be Thursday, July 29, 2021 at 9:00 AM.

VII. Attorney's Report / Executive Session: None

VIII. Adjournment: Motion by Daniel Clifford to adjourn the Regular Meeting, seconded by Tommy Mann and approved by all Members.

Dennis Conway, Chairman

Jenny Thomas, Secretary