

**Cherokee County Board of Tax Assessors
Regular Meeting
May 28, 2026**

- 1. Call to Order**
- 2. Adopt Agenda**
- 3. Approve Minutes: May 14, 2026 Meeting**
- 4. Public Comments**
- 5. Chief Appraiser's Report**
- 6. Attorney's Report / Executive Session**
- 7. Adjournment**

Board of Tax Assessors Meeting

Minutes of the May 14, 2026 Meeting

Members Present: MaryBeth Burnette, Dennis Conway, Raymond Gunnin, Tommy Mann and Mark Young were present for the meeting.

Staff Present: Sandy Forrester, Ricky Hitt, Lee Johnson, Blake McFarland, Becky Parker, Rhonda Peterson, Trey Stephens and Jenny Thomas were present for the meeting.

Attorney: Darrell Caudill of Roach, Caudill & Frost LLP was present for the meeting.

1. **Call to Order:** MaryBeth Burnette called the meeting to order.
2. **Approval of Agenda:** Motion by Mark Young to adopt the agenda, seconded by Tommy Mann and approved by each Board Member.
3. **Approval of Minutes:** Motion by Mark Young to approve the April 16, 2026 meeting Minutes, seconded by Tommy Mann and approved by each Board Member.
4. **Public Comments:** None.
5. **New Business:** Motion Mark Young to move Batch E-1, Batch P1, Batch 1P and Batch 5P to the consent agenda and follow staff recommendations, seconded by Tommy Mann and approved by each Board Member.

Consent Agenda:

Front Office, Becky Parker, Receiver of Records
Batch E-1, Dropped Exemptions

Personal Property Department, Rhonda Peterson, Project Manager
Batch P1, Standard Agenda

Commercial Department, Blake McFarland, Senior Appraiser
Batch 1P, Prior Year Changes

Rural Department, Ricky Hitt, Senior Appraiser
Batch 5P, Previous Year Changes

6. **Motion to approve the Change in Assessment Notice for Sawnee Electric Mem Corp made by Mark Young, seconded by Tommy Mann and approved by all Members.**

7. Chief Appraiser Report

Trey reviewed the 2026 Budget Report.

We are waiting for a WinGap update that will incorporate the exemption changes into the software.

The Governor has signed SB33, which forces schools into a floating homestead for 2027.

May 14, 2026 BOA Meeting Minutes

Steve and Trey will be attending a day virtual CAVEAT next Tuesday the 19th.

The next BOA meeting will be Thursday, May 28, 2026 at 9:00 AM.

8. Attorney's Report / Executive Session: Darrell and Tye Beavers in Procurement have finalized the Scneider contract and hope to have the program up and running before notices go out next month.

9. Adjournment: Motion by Mark Young to adjourn, seconded Tommy Mann and approved by all Members.

MaryBeth Burnette, Chairman

Jenny Thomas, Secretary